

**DISTRICT LIBRARY-MEDIA COORDINATOR**

Primary Function: Directs, manages, supervises and coordinates the activities and operations of the district media centers; Oversees the district-wide media center program; works to integrate media center services with the district strategic plan; manages the budget and resources of the libraries

Directly Responsible To: Associate Superintendent/Instruction

Directly Supervises: Classified library/media staff

**QUALIFICATIONS**

Education: Valid California teaching credential  
Valid California Library Media Teacher Services credential  
Master's Degree

Experience: Successful experience as a Librarian, Library Media Teacher or related library service

**APPOINTMENT**

The Superintendent shall recommend candidates to the Board of Trustees for appointment.

The candidates shall be selected from among a list of qualified applicants selected through the medium of interview and examination procedures established by the Superintendent.